GRADE
GOETHE RESEARCH ACADEMY
FOR EARLY CAREER RESEARCHERS

Application for Funding of a self-organized Project or Activity of a GRADE Initiative

For the reimbursement of project costs, funding up to € 2,000 can be granted per annum.

Title of GRADE Initiative:

Members of the GRADE Initiative (may also use back of page):

Name, First Name	Faculty

Founding date of GRADE Initiative and activities/collaborative projects since then:

Applicant for the GRADE Initiative:

Name, First Name:

Address:

Phone, Email:

Title, thematic focus and time slot of the planned project or activity (workshop, guest speaker etc.):

A description of the planned project of activity of no more than 2 pages has to be submitted together with the signed application form. Please note that, if funding is granted, after the event you are obliged to provide documentation of the costs for which you need reimbursement for (original train tickets etc.). Moreover, GRADE expects you to give a short written account of about 2 pages on the proceedings and success of your funded activity. If invited speakers address invoices for an honorarium directly to GRADE, they are kindly asked to include their tax number and a statement on their exemption from VAT, if applicable.

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Calculation of costs:

Honorarium for Guest Speaker:	€
Travel Costs for Guest Speaker:	€
Costs of Materials:	€
Other (please name):	
	€
Expected Overall Costs	∑ **€**

(Date) (Applicant's Signature)

To be filled out by GRADE

The application is approved as stated:

(Date) (Signature)